



Complete Choice Title Services Inc

Buyer's Infor Sheet

In order to promote a seamless closing, please fill in **all** information requested.

File #: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Sales Price: \_\_\_\_\_ Loan Amount: \_\_\_\_\_  
Escrow Deposit: \_\_\_\_\_  
Is this property an investment purchase/2<sup>nd</sup> Home? \_\_\_\_ Yes \_\_\_\_ No

**Lender Info:**

Company Name \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

**Buyer Info:**

Buyer #1 (Full Legal Name): \_\_\_\_\_  
\_\_\_\_ Married \_\_\_\_ Single Name of Spouse \_\_\_\_\_  
\_\_\_\_ Divorced \_\_\_\_ Widow/Widower Residency: US Citizen? \_\_\_\_ Yes \_\_\_\_ No  
Date of Birth: \_\_\_\_\_ Social Security: \_\_\_\_\_  
Home Ph: \_\_\_\_\_ Work Ph: \_\_\_\_\_  
Buyer (1) Email Address: \_\_\_\_\_

**PLEASE ADVISE HOW YOU'LL LIKE TO OBTAIN YOUR CLOSING DOCUMENTS THE DAY OF CLOSING**

**USB KEY: \_\_\_\_\_ Or PRINTED COPIES: \_\_\_\_\_**

Buyer #2 (Full Legal Name): \_\_\_\_\_  
\_\_\_\_ Married \_\_\_\_ Single Name of Spouse \_\_\_\_\_  
\_\_\_\_ Divorced \_\_\_\_ Widow/Widower Residency: US Citizen? \_\_\_\_ Yes \_\_\_\_ No  
Date of Birth: \_\_\_\_\_ Social Security: \_\_\_\_\_  
Home Ph: \_\_\_\_\_ Work Ph: \_\_\_\_\_  
Buyer (2) Email Address: \_\_\_\_\_

**\*\*\* PLEASE PROVIDE COPIES OF VALID (UNEXPIRED) ID'S FOR ALL INDIVIDUALS SIGNING\*\*\***

**Buyer as Corporation of LLC:**

Corporation/Company name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Tax ID: \_\_\_\_\_ Name of Signer: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Title: \_\_\_\_\_

**Please provide a full copy of the most recent operating agreement and corporation/ LLC supporting Documents (Shareholder agreement, Articles of incorporation/organization). If sole member LLC, please provide Social security # \_\_\_\_\_ or proof that LLC files as corporation.**

**IF SELLER IS A TRUST, PLEASE PROVIDE COPY OF TRUST, INCLUDING ALL RESTATEMENTS AND DECLARATION.**



Complete Choice Title Services Inc

Buyer's Infor Sheet

**Please check one below for vesting purposes:**

- Joint Tenants with Rights of Survivorship       A single/married man (circle one)  
 Tenants in Common       A single/married woman (circle one)  
 Husband and Wife       Other \_\_\_\_\_

**Buyer Agent Info:**

Agent name: \_\_\_\_\_  
License # \_\_\_\_\_ MLS# \_\_\_\_\_  
Company Name: \_\_\_\_\_  
License # \_\_\_\_\_ MLS# \_\_\_\_\_  
Company Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Preferred Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Transaction/Processing Fee?     Yes     No Amount \_\_\_\_\_

Commission % \_\_\_\_\_

Is the Listing Agent holding the funds and deducting it from their commission? \_\_\_\_\_